



September 8, 2004

**United States
Department of
Agriculture**

Farm and Foreign
Agricultural Services

Farm Service
Agency

Kansas City
Commodity Office
P.O. Box 419205
Stop 8758
Kansas City,
Missouri
64141-6205

Telephone:
816-926-6454
Fax:
816-823-1805

NOTICE TO THE INDUSTRY

To: Exporters who are authorized participants in the Upland Cotton Marketing Certificate Program and/or the Special Competitiveness Provisions for Extra Long Staple Cotton

Subject: Border Crossing Documentation

This notice clarifies the documentation exporters must submit to the Kansas City Commodity Office (KCCO) and the documentation that exporters must maintain in their files to substantiate the date of export for truck and rail shipments to Mexico and Canada.

Under the provisions of both Agreements, the exporter must furnish certain documentation with each application for payment. This documentation includes evidence of the date of export. This evidence is issued by an independent third party, such as a freight forwarder. Documents such as a Mexican Pedimento de Importacion or similar document such as a Cargo Release Control Document are also acceptable but not required for payment.

In addition, the exporter is required to maintain in their files a Mexican Pedimento or Canadian Customs document to support the date of export / border crossing. This documentation must be made available for on site reviews and, if required, forwarded to our office.

Recently, it has come to our attention that the border crossing date is missing on Mexican Pedimentos issued at certain points of entry. In these instances, the exporter will be required to obtain from their freight forwarder an Export Verification Certificate (EVC) signed by both the freight forwarder and the Mexican Customs Broker. The signed EVC must be kept with the appropriate Pedimento in the exporter's files.

An example of an acceptable Export Verification Certificate is included with this notice. Inquiries may be directed to the Financial Review Branch at the address listed in Section A-8 of your Agreement, or by phone at (816)926-6663 or by facsimile (816)823-1805.

/s/
George W. Aldaya
Director

Attachment

EXPORT VERIFICATION CERTIFICATE
--

DATE:		PEDIMENTO NO:	
SHIPPER / EXPORTER:		FORWARDER:	
CONSIGNEE:		EXPORT REFERENCES: CONTRACT/SALE NO: INVOICE NO:	
NOTIFY PARTY:			
PLACE OF RECEIPT / ORIGIN:			
BORDER CROSSING POINT:		FINAL DESTINATION:	
BALE MARKS:	NO. OF BALES:	GROSS WEIGHT:	
SPECIAL INSTRUCTIONS: <p style="text-align: center;">This EVC is an example. The format may be modified to meet your company's individual needs. However, the EVC must contain all pertinent information to identify the cotton exported and clearly show the border crossing date.</p>			
DELIVERED BY:	RAIL / TRUCK NO.	CROSSING DATE:	

WE CONFIRM THAT THE DESCRIBED GOODS HEREIN AND ON THE ATTACHED PEDIMENTO HAVE EXITED THE UNITED STATES ON THE ABOVE DATE FOR FINAL DESTINATION TO MEXICO.

By: _____
MEXICAN CUSTOMS BROKER

By: _____
FREIGHT FORWARDER

Date: _____

Date: _____

COMPANY NAME

COMPANY NAME